

Cultural Affairs Commission Briefings

May 17, 2018



City of Dallas

Office of Cultural Affairs
City of Dallas

Agenda

- Cultural Affairs Commission Operations
- Plans for Aurora 2018
- Cultural Plan Update
- Director's Report



Meeting Attendance Requirements

- These requirements were briefed in November 2017
- Dallas City Code Section 8-20 provides for attendance requirements for all City boards and commissions
 - A member of a board that meets monthly, who is absent from more than 25 percent of the regular meetings during any 12-month period, **whether excused or not**, shall result in a forfeiture
- For the Cultural Affairs Commission, typically 3 absences during any 12-month period will result in forfeiture (typically 10 regular meetings per year)

Scenarios

Scenario 1	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Total Meetings	Absences	% Absent
Regular Meetings	No Meeting	Present	<u>Absent</u>	Present	Present	Present	Present	No Meeting	<u>Absent</u>	Present	<u>Absent</u>	Present	10	3	30.0%
<i>Position forfeited due absence from more than 25% of regular meetings during 12-month period</i>															

Scenario 2	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Total Meetings	Absences	% Absent
Regular Meetings	Present	No Meeting	Present	<u>Absent</u>	Present	Present	Present	<u>Absent</u>	No Meeting	Present	Present	<u>Absent</u>	10	3	30.0%
<i>Position forfeited due absence from more than 25% of regular meetings during 12-month period</i>															

Scenario 3	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Total Meetings	Absences	% Absent
Regular Meetings	Present	No Meeting	Present	CANCELLED	Present	Present	Present	<u>Absent</u>	No Meeting	Present	Present	<u>Absent</u>	9	2	22.2%
<i>Member remains on the commission</i>															

Scenarios

Scenario 4	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18		Total Meetings	Absences	% Absent
Regular Meetings	Present	No Meeting	Absent	Present	Present	Present	Present	Absent	No Meeting	Present	Present	Absent		10	3	30.0%
Special Meetings	Present			Present						Present				3	0	0.0%
Total Meetings														13	3	23.1%

Position forfeited due absence from more than 25% of **regular meetings** during 12-month period

Scenario 5	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17		Total Meetings	Absences	% Absent
Regular Meetings	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Absent	Present		12	3	25.0%

Member remains on the commission (must be absent from **more than** 25% of regular meetings during 12-month period)

Additional Meeting Attendance Requirements

- Dallas City Code Section 8-21 requires that:
 - A member who leaves a board meeting after the board has been duly called to order and is absent for the remainder of the meeting, without first obtaining the consent of the chair, shall be charged with an unexcused absence for that meeting. The consent of the chair may be given only in an emergency beyond the control of the member that requires the member to leave the meeting.
 - If a member is absent from more than 50 percent of a regular meeting, the member will be deemed absent and the absence will count against the member, unless the board, by rule, provides otherwise.

Meeting Attendance: Prohibition on “Walking Quorums”

- A governmental body circumvents the Texas Open Meetings Act by “walking quorums” or serial meetings of less than a quorum in which a particular matter is discussed, and then ratifies at a public meeting the votes agreed upon in private. This could occur through
 - In-person meetings
 - Telephone calls
 - Emails (group or series of individual emails)
 - Social media
 - Etc.
- It is recommended that communications from one commissioner to the entire body flow through the Commission Coordinator, so as to avoid an unintentional electronic meeting where multiple members are participating in a group chat.

Rules of Procedure: Plan to update

- Working team met on May 10
 - “Issues-based approach” to writing procedures
- Will engage full Commission during June 28 working session
- Draft will be discussed 1 month prior to adoption at Commission
- Vote for adoption in September/October, concurrent with Cultural Plan



Rules of Procedure: Key issues for June discussion

- Public speakers: speaking time and registration deadlines
- Consent agenda procedures
- Agenda additions by Commissioners (voting vs. briefing items)
- Conflict of interest/recusal for past board membership or employment
- Attendance policy

Rules of Procedure: Codifying current practice

- Regular monthly meeting location and recordings
- Annual calendar-setting for regular meetings
- Committees: all Commissioners can attend and participate in discussion
- Sharing draft agenda and voting items: at least 96 hours before Commission meeting to allow for review

Commission Annual Report

- Section 8-1.1 of City Code requires each Commission to submit an Annual Report, due each year by February 1. These reports typically summarize all official Commission activities in the previous fiscal year
- OCA is still drafting the report for FY 2016-17
- Staff will circulate a draft for review and approval at the June CAC meeting
- If a commissioner wishes to add a dissenting report, that option is also available

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Artist Micro-Residency Panel



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Director's Report

Cultural Affairs Commission

May 17, 2018

Jennifer Scripps

Office of Cultural Affairs



City of Dallas

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- Confederate Monuments Update
- Latino Cultural Center Phase II Update
- Juanita Craft House Repair and Refurbishment
- June 28 Commission Workshop Agenda Planning

Kalita Humphreys Theater Master Plan

- In FY 2009-10, OCA commissioned a “Master Plan” for the Kalita Humphreys Theater and the surrounding 9-acre park
 - Paid for with 2006 bond proceeds
 - Acknowledges the architectural significance of this unique Frank Lloyd Wright theater
 - The Executive Summary of this work is posted online at: dallasculture.org/cultural-venues under the Kalita
 - The Master Plan was never formally adopted by the Cultural Affairs Commission nor City Council

Key Questions Remain

- OCA is working to understand this Master Plan in light of today's needs and realities:
 - Does this Master Plan result in a highly functional theater with sufficient ancillary support spaces and public spaces?
 - How should this theater/site be managed to its highest and best use?
 - When the Master Plan is not a perfect solution, how are modifications suggested/endorsed?
 - How would fundraising be managed such that the Kalita is refurbished and the ancillary support buildings also get built?
 - What is the estimated price in 2018 dollars? And how would this project impact the three theaters that currently depend on these spaces?

Go Forward Plan

- The Dallas Theater Center's lease is currently in "holdover" and OCA is reassessing the best way forward before renewing
- OCA's current plan is to bring forth a recommendation on the 2009 Master Plan for the Kalita Humphreys Theater to the Cultural Affairs Commission by the end of 2018



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Confederate Monuments Update

- In March 2017, staff presented options to City Council based on recommendations from the Confederate Monuments Task Force, Public Art Committee, and the Cultural Affairs Commission
- Implementation Options/ Alternatives in OCA's purview:
 - Form a Fair Park Art Working Group to add full historical context to Fair Park and commemorate Hall of Negro Life and place a proper memorial for Allen Brooks downtown
 - **Lee statue:** place on loan with a local museum, or sell via a fine art auction house
 - **Confederate Monument:** remove statues from their columns for display at a museum and demolish remaining base, or keep at its current site and add full historical context

Confederate Monuments Update

- On April 25, 2018 the City Council considered a resolution
- Each section of the resolution was considered individually. Council approved:
 - SECTION 1. That the City Manager shall form a working group of local artists, historians, designers, educators, and community members to recommend (1) the scope for adding a full historical context to Confederate art and symbols at Fair Park and commemorating the Hall of Negro Life, including appropriate signage, markers, digital tour guides, public art, educational programming and/or exhibitions; and (2) a proper memorial of the lynching of Allen Brooks at the corner of Akard Street and Main Street to be located at Pegasus Plaza.
 - SECTION 2. That Dallas streets with names linked to the Confederacy, including Lee Parkway, Gano, Stonewall, Beauregard, and Cabell, shall not be renamed because of the significant residents' opposition on Lee Parkway, the contributions to Dallas of the Gano and Cabell families, and the unclear origins and associations (based on inconclusive City of Dallas records and archives) of the Beauregard and Stonewall street names.

Confederate Monuments Update

- Council denied:
 - SECTION 3. That the City Manager is hereby directed to procure a fine auction house for the sale of the Alexander Phimister Proctor sculpture, Robert E. Lee and Confederate Soldier.
- Council deferred:
 - SECTION 4. That the City Manager is hereby (1) directed to procure services to demolish and remove The Confederate Monument located in Pioneer Cemetery; (2) directed to obtain the required Certificate of Demolition from the Landmark Commission; and (3) authorized to transfer funds or appropriate funds from excess revenue or contingency funds, as necessary, to demolish and remove The Confederate Monument, limited to an amount not to exceed \$400,000, and to demolish and remove the Robert E. Lee and Confederate Soldier sculpture plinth and seating area, limited to an amount not to exceed \$125,000, and to create a proper memorial of the lynching of Allen Brooks, limited to an amount not to exceed \$100,000.

Confederate Monuments Update

- Section 4 is deferred until the following conditions are met:
 - “The city manager reviews proposals for other ideas that we have not yet considered to potentially enhance and improve Pioneer Cemetery;
 - Include possible creation to new statues or plaques and any alterations to The Confederate Monument; and
 - Review should also include potential changes to the Robert E. Lee and Confederate Soldier sculpture plinth and seating area in Lee Park.”
- OCA Staff is currently refining some cost estimates for options at Pioneer Cemetery and plinth removal at Oak Lawn Park

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Latino Cultural Center Phase II

- The 2006 Bond Program included funding for LCC Phase II:
 - Design \$881,917.95
 - Blackbox \$3,440,874.54 (Construction)
- Met with our project manager for Cultural Facilities projects in the Bond Program Office
- Will review the conceptual plan from 2006 with Core Groups to prioritize spaces based on current needs assessment and 2018 budget estimates
 - Example: we currently do not envision a gift shop!
- Bond office will contact Legoretta once space priorities have been identified to begin design for multiform theater space in July 2018
 - Open encumbrance with architecture firm Legoretta for \$18,806

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Juanita J. Craft Civil Rights House

2618 Warren Street

- The House is owned by the City of Dallas through the Park and Recreation Department, and is under the custodial care and management of the Office of Cultural Affairs
- The South Dallas Cultural Center is responsible for the management and stewardship of the Juanita Craft House
- This historic home of one of Dallas' Civil Rights Leaders is one of the most important Civil Rights-Era sites in Dallas
- Both MLK and LBJ visited Ms. Craft in her home
- Dozens of future Dallas leaders were nurtured there and became known as "Craft Kids"



Needs Assessment is Underway

- Currently efforts are underway to assess/prioritize long overdue repairs
- Drainage correction comes first, as water infiltration is causing many of the following needs. Other Major repairs included:
 - foundation repair and code-required upgrades to weight capacity as it applies to public buildings (and not residential)
 - floor repairs
 - enclosed porch rebuild
 - exterior wood replacement
 - exterior paint
 - plumbing repairs
 - electrical repairs
 - windows rebuilt
 - interior wall repairs and paint
 - ADA compliance
 - fire inspection and required updates

Juanita Craft House

- A steering committee has been formed and Chaired by Commissioner Flowers. The committee consists of community leaders, local civil rights historians, 1 city councilmember (CM Kevin Felder D7), 1 former city councilmember, 1 former Texas State Representative, and 5 sitting commissioners and/or board members for the City of Dallas, including Cultural Affairs Commissioner Jesse Hornbuckle, and South Dallas Cultural Center Manager John Spriggins.
- The Kick-Off Meeting of the steering committee was held May 8, 2018, at the SDCC. The next steering committee meeting is set for May 22, 2018, at the Craft House.
- City's Equipment and Building Services Department is completing a full assessment of the work needed on the home – from this fundraising goal will be established.
- Fundraising progress thus far has successfully raised **\$10,000** from the State Fair of Texas, and **\$2,500** from the Dallas Branch of the NAACP. A donor portal has been opened through the Dallas Park Foundation and added a link to their website to collect donations, plus manage the funds.
- Tours have been conducted this week by Embrey Family Foundation and the new Director of the Kellogg Foundation's racial equity initiative in Dallas.

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Workshop Logistics

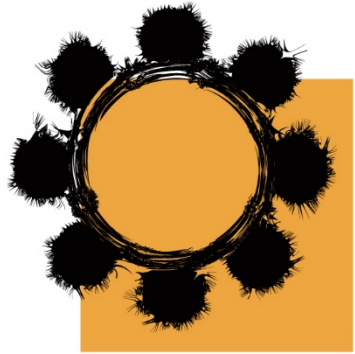
- Thursday, June 28, at the Latino Cultural Center
- Continental breakfast available starting at 8:30 a.m. with meeting starting at 9 a.m.
- As a special called meeting of the CAC, an absence will not count against your attendance
- CAC Rules of Procedure will be part of the day's discussion



Cultural Plan Workshop

- Visioning discussion based on community engagement phase
- In-depth briefing from HR&A on three business model prototypes
- Review work of Task Forces top recommendations/proposals to inform service and operational adjustments
- Schedule for public input, policy development, and adoption/approval
- What else?





Office of Cultural Affairs
CITY OF DALLAS

Quality of Life, Arts & Culture



City of Dallas