

# Briefings

## Cultural Affairs Commission

March 22, 2018

Jennifer Scripps, Director  
Office of Cultural Affairs  
City of Dallas



# AGENDA:

- Budget timeline for upcoming fiscal years 2019 and 2020
- Cultural Centers' theater programming process and support for small theater groups
- Cultural services contract provisions related to workplace harassment and violence
- Arts Month overview
- Liaison reporting and new form



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## BUDGET TIMELINE FOR UPCOMING FISCAL YEARS 2019 AND 2020

<u>Date</u>	<u>Activity</u>
March 8	FY 2018-19 Operating Budget Kick-Off
March 12	BPMS System Available for Operating Budget Input
March 10 - May 4	Citizen Engagement: Community Outreach Events
March 21	Budget Workshop #1
March 30	FY 2018-19 Operating Budget Submissions Due
March 29	FY 2018-19 Capital Budget Kick-Off
March 30	BPMS System Available for Capital Budget Input
April 2 - April 13	Office of Budget Operating Budget Technical Review and Feedback to Departments
March 28	Budget Public Hearing
April 13	BPMS System Open for Revised Budget Submission
April 16	FY 2018-19 Capital Budget Submission Due
April 20	Revised Operating Budget Submissions Due
May 1 - May 31	FY 2018-19 Budget Deliberation Meetings
June 1	Five-Year Forecast Due - Enterprise Funds
June 15	Internal Service Allocated Costs Due
June 21	Budget Workshop #2
July 25	Appraisal Districts Certify 2017 Tax Rolls
July 26	CMO Finalize Decisions
July 29	Final Edits Due to the Office of Budget
August 1	Budget Document Printed

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# Safe Workplace Provisions:

- In January 2018, the Cultural Affairs Commission requested OCA staff explore how to monitor the work place safety and anti-harassment policies of the arts organizations we fund
  - Focus has been on COP organizations, which receive general operating funds
- The City Attorney Office is researching what/how the City can do and ensure that it is legal and enforceable and we are waiting for their recommendations

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# April 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> Easter Sunday	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> Public Art: Inspire Art Dallas Relaunch to benefit the Pegasus	<b>6</b> Deep Ellum Arts Festival Nasher Prize Dialogues: Laureate Town Hall (Wyly)	<b>7</b> Last Day of Passover Festival of Ideas Festival of Joy Deep Ellum Arts Festival Dallas Poetry Project: Pop Up Poetry Kick Off ART214 Opening Reception (SDCC)
<b>8</b> Deep Ellum Arts Festival ART214 Opening Reception (BHCC)	<b>9</b> Mayor's Creative Conversation (MPH)	<b>10</b>	<b>11</b>	<b>12</b> BTW Jazz Night ART214 Opening Reception (LCC)	<b>13</b> Dallas Art Fair	<b>14</b> Dallas Art Fair D-Jam (Moody) Changing Perspectives Block Party
<b>15</b> Dallas Art Fair	<b>16</b>	<b>17</b> Arts Advocacy Day (LCC)	<b>18</b>	<b>19</b>	<b>20</b> Earth Day Texas (Fair Park)	<b>21</b> Earth Day Texas (Fair Park) Dark Moon Poetry & Arts (BHCC) DaVerse Lounge (Red Bird Mall) ART214 Opening Reception (OC3)
<b>22</b> Earth Day Texas (Fair Park)	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> Dallas Poetry Project: Youth Poetry Showcase, 7p @ Arts Mission Oak Cliff	<b>27</b> Dallas Poetry Project: Common Language, 7:30p @ Arts Mission Oak Cliff	<b>28</b> Dallas Poetry Project, 7:30p @ Texas Theatre
<b>29</b>	<b>30</b>	Mayor's Press Conference – March 28 <sup>th</sup> , 12 noon at City Hall (lobby) L.A. Dance Project: TITAS Presents in association with ATTPAC – March 30 <sup>th</sup> – 31 <sup>st</sup> , 8pm at Moody				

# Key Dates and Events:

- Kick-off Press Conference: March 28<sup>th</sup> – Noon at City Hall
- Mayor's Creative Conversation: April 9<sup>th</sup> – 6pm at Moody
- Arts Advocacy Day: April 17<sup>th</sup> – 11:30 at Latino Cultural Center
- Artist Micro-residency Panel: April 23<sup>rd</sup> – 6pm at LCC





# Dallas Poetry Project:

- *Dallas Poetry Project: Pop-Up Poetry*  
April 7<sup>th</sup>, For a full list of locations visit [www.dallasculture.org/poetry](http://www.dallasculture.org/poetry)
- *DaVerse Lounge at Red Bird Mall*  
April 21<sup>st</sup>, 12:30pm at Red Bird Mall
- *Dark Moon Poetry & Arts: Earth*  
April 21<sup>st</sup>, 7pm at the Bath House Cultural Center
- *Dallas Poetry Project: Youth Showcase*  
April 26<sup>th</sup>, 7pm at Arts Mission Oak Cliff
- *Dallas Poetry Project: Common Language*  
April 27<sup>th</sup>, 7:30pm at Arts Mission Oak Cliff
- *Dallas Poetry Project: Featuring Kyle “Guante” Tran Myhre and Awaji Johnson*
  - April 28<sup>th</sup>, 7:30pm at the Texas Theater

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# OCA Programming:

- All four OCA Cultural Centers are programming an Exhibit titled ART214
- Opening events:
  - South Dallas Cultural Center – April 7, 5-7pm
  - Bath House Cultural Center – April 8, 5-7pm
  - Latino Cultural Center – April 12, 6-8pm
  - Oak Cliff Cultural Center – April 28, 5:30-8pm



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# Liaison Roles and Responsibilities:

From the Cultural Policy Section III, C.: “The Cultural Affairs Commission Shall”:

9. Be assigned by the Commission Chair to serve as non-voting, ex-officio members (Cultural Affairs Commission Liaisons) of, but not limited to, the governing boards of all cultural organizations contracting with the City through the Cultural Organization Program:

- a) Individual Commissioners shall also be appointed to serve as ex-officio members on the advisory boards of cultural facilities operated by the Office of Cultural Affairs.
- b) Commissioner liaisons shall be reviewed and appointed by the Chair of the Cultural Affairs Commission, based on specific interests and capabilities of individual Commissioners in order to serve as a resource to the organization.
- c) These ex-officio memberships will allow Commissioners to report on the programs and needs of those organizations to the full Commission and the Office of Cultural Affairs. Direct access to individual Commissioners will enable the various cultural organizations to readily obtain information regarding the activities of the Commission and the Office of Cultural Affairs.

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# Liaison Roles and Responsibilities:

- d) The appointments shall change every two years and/or at the discretion of the Chair of the Cultural Affairs Commission
- e) Commissioners will be expected to attend one-half of all designated organizational board meetings. At no time during the relationship should the individual commissioner liaison attempt to speak for or make promises





# Liaison Roles and Responsibilities:

- Additionally, OCA staff benefits from your service as:
  - “Eyes and ears” of CAC and OCA at organizations’ board meetings
  - Assist with organizations’ issues (leadership changes, budget challenges, etc.)
  - Attend, promote, and advocate for the groups OCA funds
- In an effort to better capture your reports, we will be asking you to complete a simple form and submit any information you wish to share one week prior to the CAC meetings
  - It will be compiled and shared at the meeting

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