



City of Dallas

Annual Report Committee

August 06, 2025

Office of Arts and Culture
City of Dallas

Agenda



- Call to Order
- Voting Agenda Items
- Briefings
- Upcoming Meetings and Events



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Voting Agenda Items



1. Approval of the January 8, 2025, Annual Report Committee meeting minutes.



Agenda



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1. Coordination of Annual Report Committee schedule for FY 2025 Annual Report
2. Briefing and review of Annual Report requirements
3. Discuss and outline FY 2025 Annual Report including the main content and appendix
4. Planning for goals from the Arts and Culture Advisory Commission and related Committees
5. Review of progress and updates of FY 2024 Annual Report goals
6. Chair Updates

FY 2025-26 Meeting Schedule



Last year the Annual Report Committee scheduled regular meetings on the second Wednesdays through January.

Committee meetings are flexible and can be subject to change.

- August 6
- September 10
- October 8
- November 12
- December 10
- January 7 or 14



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Annual Report Requirements



COMPONENTS

- Submitted by February 1, 2026
- Submitted to City Manager
- Chair Cover Letter Submitted and Signed
- Table of Contents
- Mission Stated or Guiding Principles
- Summary and Highlights of Year and Objectives/Accomplishments
- List of Objectives and Programs for Coming Year
- Board Recommendations
- Other Information
- Other Information
- Copies Distributed to CM, City Council, Board
- CMO/MCC provided Annual Report development guidance

FORMATTING

- 8 ½ x 11 Formatted for Printing
- Cover Page and Logo

MINORITY REPORT

- A Minority Report was Included

COMPLIANCE REVIEW

- Annual Report was analyzed and evaluated according to Sec. 8-1.1(g)*
- Annual Report were submitted to City Council

* Sec. 8-1.1(g) On behalf of the city council, the city manager shall analyze and evaluate each report submitted pursuant to this section by March 15 of each year.



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Annual Report & Appendix Outline



COVER PAGE

COD APPROVE/SUBMITTED PAGE

TABLE OF CONTENTS

ABOUT THE OFFICE OF ARTS AND CULTURE

- Mission statement
- Vision statement
- Guiding principles

ARTS AND CULTURE ADVISORY COMMISSION

- Commission description, function and duties (add group photo)
- List of Commissioners as of September 30, 2025
- Standing and Ad Hoc Committees – description, function, and duties; list of chair and committee members
 - Allocations
 - Public Art
 - Annual Report
 - Cultural Plan & Equity



Annual Report & Appendix Outline



PROGRAMS

- Cultural Services Contracts
 - COPY: Description of cultural services contracts
- Funding Programs Division
 - COPY: Description of division
- Funding Programs
 - COP
 - COPY: Program description
 - TABLE: Summary of program by tier
 - Org Tier w/ budget size amounts
 - Funding amount
 - Percent of total COP budget
 - Number of orgs funded
 - Funding for ALAANA orgs
 - Percent of tier's funding for ALAANA orgs
 - TABLE: COP events and attendance by district
- ArtsActivate
 - COPY: Program description
 - TABLE: Number of events and attendance per district
 - TABLE: Events and attendance by cultural typology
 - MAP: Event locations on cultural typology map
 - PIE CHART: Percent of events by typology
 - COPY: Neighborhood cultural typologies descriptions
- Culture of Value
 - COPY: Program description
 - MAP: Event locations by council district
 - TABLE: Location names by council district
- Community Arts Division
 - COPY: Description of community arts division
- CAP
 - COPY: Program description
 - TABLE: Number of events and attendance by council district
 - MAP: Events locations on cultural typology map
 - PIE CHART: Percent of events by typology
 - TABLE: Total number of funded artists and organizations
- Community Arts
 - COPY: Program description w/ programming examples



Annual Report & Appendix Outline



CULTURAL VENUES

- COPY: Cultural venues program description
 - Bath House Cultural Center
 - COPY: Center description
 - COPY: Annual highlights
 - Latino Cultural Center
 - COPY: Center description
 - COPY: Annual highlights
 - Oak Cliff Cultural Center
 - COPY: Center description
 - COPY: Annual highlights
 - South Dallas Cultural Center
 - COPY: Center description
 - COPY: Annual highlights
 - Juanita J. Craft Civil Rights House and Museum
 - COPY: Center description
 - COPY: Annual highlights
 - Majestic Theatre
 - COPY: Venue description
 - COPY: Annual highlights
 - Moody Performance Hall
 - COPY: Venue description
 - COPY: Annual highlights
 - Partner-managed Venues
 - COPY: Item description
 - LIST: Partner-managed venues



Annual Report & Appendix Outline



PUBLIC ART

- COPY: Program description
- Commission and Donations
 - COPY: Item description (w/ indications of which are commissioned and donated)
 - LIST: Commissions and donations
- Installations and Dedications
 - COPY: Item description
 - LIST: Installations and dedications
- Recognition, Education, and Outreach
 - COPY: Item description
 - LIST: Recognition, education, and outreach
- Educational and Storytelling Initiatives
 - LIST: Educational and storytelling initiatives
- Conservation and Collections Management
 - COPY: Item description
 - LIST: Conservation highlights
 - COPY: Human interaction and impact
 - LIST: List of remediations

MUNICIPAL RADIO

- COPY: Program description

PEER REVIEW PANEL PROGRAM

- COPY: Program description
- LIST: Accomplishments of the peer review panel

KEY METRICS

- COPY: Item description
- TABLE: Three-year history of the following:
 - Percentage of cultural services funding to ALAANA artists and organizations
 - Attendance at OAC supported events (In-Person)
 - Attendance at OAC supported events (Virtual)
 - Dollars leveraged by partner organizations
 - Number of Public Art events creating active engagement and participation by Dallas residents with the City's Public Art Collection



Annual Report & Appendix Outline



OAC Cultural Events and Celebrations

- LIST: Cultural events and celebrations

GOALS/OBJECTIVES FOR CURRENT FY – ARTS AND CULTURE ADVISORY COMMISSION

- COPY: Item description
- LIST: Goals/objectives for current FY of the ACAC

ATTACHMENTS

- Appendix
- Minority or Dissenting Report(s)

ANNUAL REPORT PHOTO GLOSSARY

- TABLE: Annual report photos
 - Page number
 - Photo description



Annual Report & Appendix Outline



APPENDIX

- COPY: Item description
- LIST: Items in appendix
 - Prior year ACAC goals/objectives
 - Cultural services contract listing
 - COP
 - ArtsActivate
 - CAP
 - Culture of Value
 - Community Arts
 - Nonprofit Summer Residencies
 - Cultural Venues Programs Listing
 - BHCC
 - LCC
 - OC3
 - SDCC

MINORITY OR DISSENTING REPORT(S)

- COPY: Item description



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FY 2025-26 ACAC Goals/Objectives



- How would you like to begin the FY 2025-26 ACAC goals/objectives creation process?
 - Send recommendations?
 - Engage Chairs of Commission and Committees?
 - Include in upcoming Commission meetings (August or September)?
- How many goals/objectives does the Committee think are appropriate?
 - How many for Commission?
 - How many if any per Committee?
- Other thoughts, comments, ideas?



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FY 2024-25 ACAC Goals/Objectives



How would the Annual Report Committee like to collect and/or respond to the FY 2024-25 ACAC Goals/Objectives?

1. Keep equity at the forefront of the Office of Arts and Culture's funding allocation process, guided by the Dallas Cultural Plan and the Racial Equity Plan.
2. Review and approve staff-written guidelines for all funding programs annually.
3. Ensure the OAC Review Panel Roster reflects the diversity and arts expertise of the City of Dallas Cultural Plan.
4. Work on facility accessibility for ALAANA organizations in COP who currently have no home and explore the implementation of rental reimbursement grants to enable smaller groups to rent space from groups who are managing their own facilities.
5. Communicate regularly with our City Council Members and keep them informed on the content (and process) of public art in their specific district.
6. Understand the vision and plan of the public art department and advocate accordingly.
7. Collaborate across City departments (Commission on Disabilities, Economic Development, Parks & Recreation, Senior Affairs Commission) for accessibility and to amplify mutual community benefits.
8. Develop recommendations to address the implications of artificial intelligences as it relates to the arts ecosystem.
9. Identify a list of accessible, affordable venues where artists can conduct community workshops and events throughout the year.



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Upcoming Meetings and Events



- Allocations Committee, Committee Chair Mickie Bragalone – (August 19, 2025 [tent])
- Arts and Culture Advisory Commission, Chair David Small – (August 21, 2025)
- Public Art Committee, Committee Chair Krista Weinstein – (September 2, 2025)





Office of
Arts & Culture

