



City of Dallas

Annual Report Committee

November 12, 2025

Office of Arts and Culture
City of Dallas

Agenda



- Call to Order
- Voting Agenda Items
- Briefings
- Upcoming Meetings and Events



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Voting Agenda Items



1. Approval of the October 8, 2025, Annual Report Committee meeting minutes.



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1. Annual Report 2025 Timeline [Adriana Portillo, Boards and Commissioner Coordinator]
2. Review and discussion regarding the 2025 Annual Report including but not limited to contents, goals, appendix, and visual aids. [Adriana Portillo, Boards and Commissioner Coordinator]
3. Chair Update [Sylvia Bodell, Chair]
4. Staff Update [Adriana Portillo, Boards and Commissioner Coordinator]

Annual Report 2025 Timeline



Date	Action
9/5/2025	Content draft to Committee for meeting review via email
9/10/2025	September Annual Report Meeting Timeline and content overview; Discuss committee recommended goals for ACAC to review
10/1/2025	1st Draft of completed content to Committee for review including ACAC goals
10/8/2025	October Annual Report Meeting 1st review of completed draft
10/10/2025	Annual Report Goals to ACAC for review prior to October meeting.
10/16/2025	October ACAC Meeting Goals as an Agenda Item
11/3/2025	Annual Report Draft with goals goes to ACAC for view via email
11/12/2025	November Annual Report Meeting 2nd Draft Review (design draft completed) Confirm December meeting

Date	Action
11/20/2025	November ACAC Meeting Annual Report content and Goals as an agenda item
12/10/2025	December Annual Report Meeting Final review of Annual Report Draft
12/15/2025	<i>Design Draft to ACAC for review and feedback via email</i>
1/5/2026	<i>ACAC Feedback Due</i>
1/7/2026	January Annual Report Meeting Final recommendation of Annual Report
1/9/2026	<i>Recommend report sent to ACAC for final feedback</i>
1/15/2026	January ACAC Meeting Vote to approve Annual Report
1/30/2026	<i>Annual Report Submitted to CSO/CMO/MCC</i>



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Feedback: Goals

Annual Report Goals



1. Funding Programs and Cultural Events Engagement

Attend at least one program sponsored by OAC through a funding program, cultural center, or other cultural event at least once per quarter.

Metric: Each Commissioner provides a confirmation and/or reports on an attended program or event during a Commission meeting at least once per quarter.

2. Access to Facilities and Resources

- Identify and promote accessible, affordable venues for artists and organizations; explore facility rental support and partnerships to expand space access by maintaining a list of spaces.

Metric: each Commissioner provides a minimum of one facility, venue, or space to OAC for consideration

3. Communication and Collaboration

Maintain regular engagement with City Council members regarding public art projects and other arts and culture events in their districts.

Metric: Meeting date/report out on conversations with City Councilmember

4. Committee Participation

Attend a standing or ad-hoc committee meeting other than ones assigned to stay engaged with all Commission activities

Metric: Number of committee meetings attended with a minimum of one per year.

5. Organization Liaison and Engagement

Improve communication with assigned liaison reports submitted to OAC on a quarterly basis.

Metric: Submission of four liaison reports per assigned organization through the 2025-26 fiscal year





Content Feedback



Design First Look and Feedback



Next Steps



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Upcoming Meetings and Events



- Arts and Culture Advisory Commission, Chair David Small – (November 20, 2025)
- Allocations Committee, Committee Chair Mickie Bragalone – (December 4, 2025)
- **Annual Report Committee, Committee Chair Sylvia Bodell – (December 10, 2025)**



