



Annual Report Committee

Arts and Culture Advisory Commission

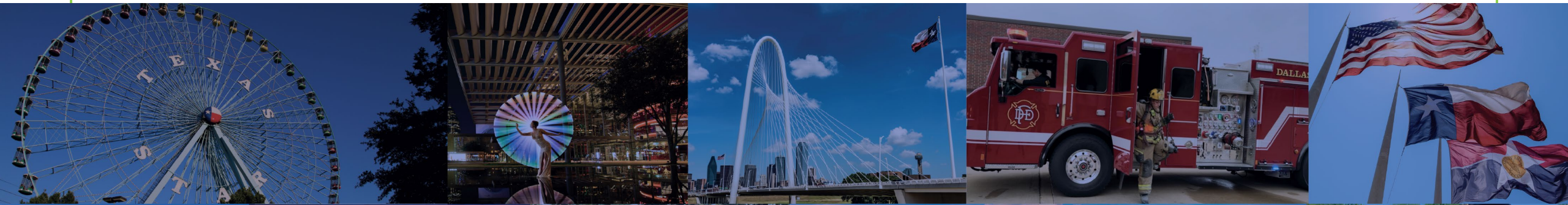
June 10, 2026

David Small

Proxy Committee Chair
Office of Arts and Culture

Glenn Ayars

Assistant Director
Office of Arts and Culture



Agenda



- **Call to Order**
- **Voting Agenda Items**
- **Briefings**
- **Upcoming Meetings and Events**

Agenda



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Voting Agenda Items

- Approval of April 1, 2026, Annual Report Committee meeting minutes

Agenda



- Call to Order
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- Briefings
- Upcoming Meetings and Events

Briefings

- A. Commissioner Resource SharePoint [Glenn Ayars, Assistant Director]
- B. FY 2025-26 Annual Report Requirements [Glenn Ayars, Assistant Director]
- C. FY 2025-26 Annual Report Planning Process and Calendar [Glenn Ayars, Assistant Director]
- D. Discussion on FY 2026-27 Commission Goals/Objectives for FY 2025-26 Annual Report [Glenn Ayars, Assistant Director]
- E. Chair Update [David Small, Proxy Chair]
- F. Staff Update [Glenn Ayars, Assistant Director]



Commissioner Resource SharePoint [Glenn Ayars, Assistant Director]

Commissioner Resource SharePoint

One-stop shop for all Commission Resources.

Commission Resources:

- Reporting and Sharing FY 2025-26 Goals
 - Liaison reports
- Meeting Materials
 - Posted Agenda
 - Meeting Minutes
 - Presentation Deck
 - Supplemental Materials
- Quick access to in-progress meetings
- Photo Uploads
- Commission Calendar
 - Commission Meeting Dates
 - OAC Events / Partnered Events
 - Public Art Dedications
 - Funding Program Deadlines

Commissioner Resource SharePoint

SharePoint will allow Commission to:

- Access City of Dallas Commission's email
- Access meeting materials
- Join in progress meetings
- Complete sharing and reporting objectives
- Be aware of any upcoming meetings, events or deadlines

SharePoint will allow OAC staff to:

- Upload meeting materials
- Communicate info at Commission meetings
- Provide progress reports to the Annual Report Committee (help inform future goals/objectives)

Briefings

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FY 2025-26 Annual Report Requirements [Glenn Ayars, Assistant Director]

FY 2025-26 Annual Report Requirements

COMPONENTS

- Submitted by February 1, 2027
- Submitted to City Manager
- Chair Cover Letter Submitted and Signed
- Table of Contents
- Mission Stated or Guiding Principles
- Summary and Highlights of Year and Objectives/Accomplishments
- List of Objectives and Programs for Coming Year
- Board Recommendations
- Other Information
- Other Information
- Copies Distributed to CM, City Council, Board
- CMO/MCC provided Annual Report development guidance

FORMATTING

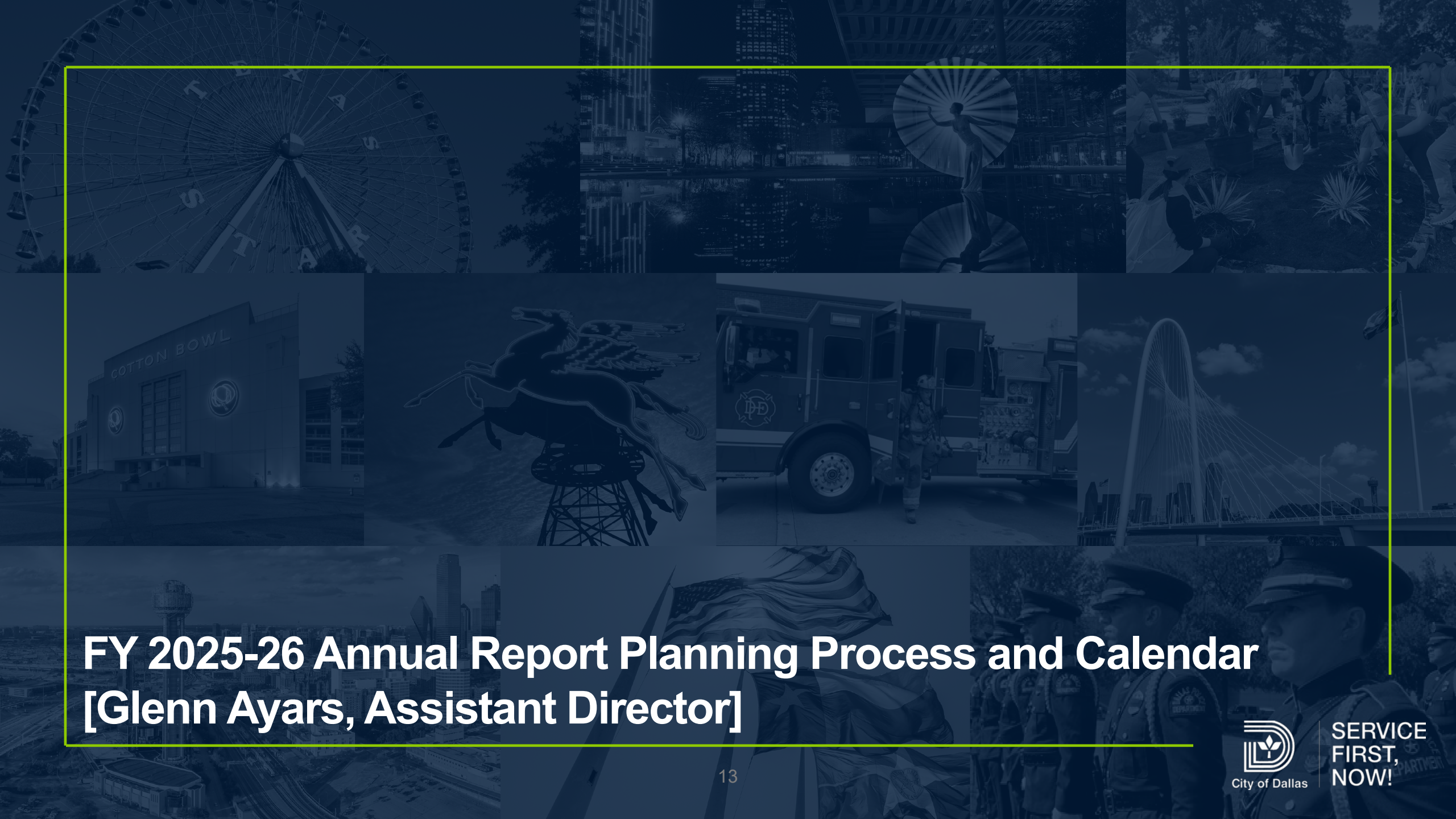
- 8 ½ x 11 Formatted for Printing
- Cover Page and Logo

MINORITY REPORT

- A Minority Report was Included

COMPLIANCE REVIEW

- Annual Report was analyzed and evaluated according to Sec. 8-1.1(g)*
- Annual Report were submitted to City Council



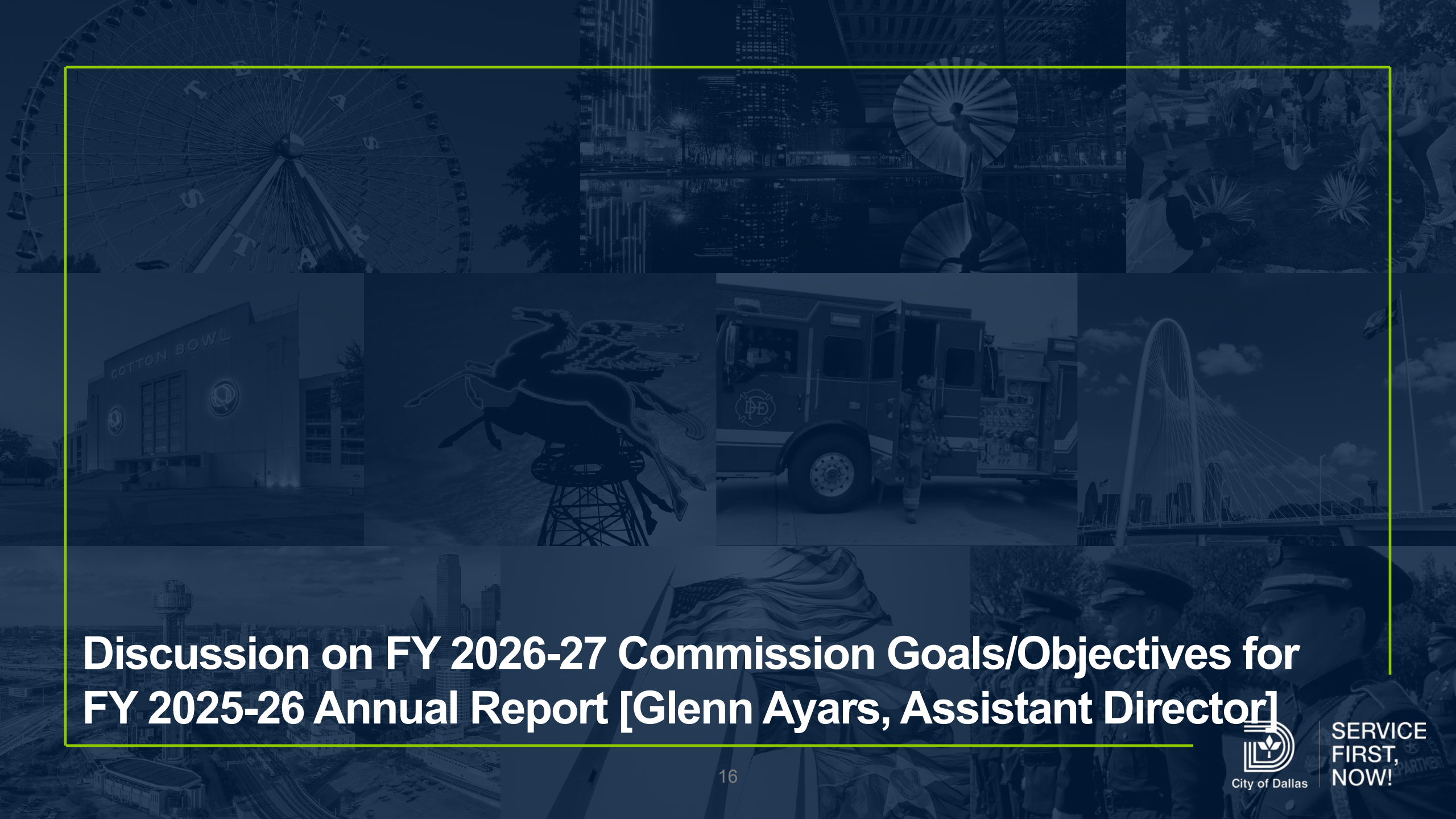
FY 2025-26 Annual Report Planning Process and Calendar [Glenn Ayars, Assistant Director]

Annual Report Planning Process and Calendar

Date	Action
May 21, 2026	ACAC Meeting •Goal Tracker Form Feedback
June 10, 2026	Annual Report Meeting •Commissioner Resource SharePoint •FY 2026-27 Annual Report Requirements/Timeline •Committee Yearly Planning – review meeting dates and milestones •Discuss FY 2026-27 Goals/Objectives for FY 2025-26 Annual Report
August 12, 2026	Annual Report Committee Meeting • Briefing and Review of Annual Report Requirements • Commission Goals/Objective Progress Report • FY 2025-26 Annual Report Planning Process, Timeline, and Updates • FY 2025-26 Annual Report Outline with evergreen content • Voting Item: FY 2026-27 Goals/Objectives Recommendation to ACAC
August 20, 2026	ACAC Meeting •Voting Item: FY 2026-27 Goals/Objectives Recommendation to include in FY 2025-26 Annual Report (defer to September ACAC if needed)
September 9, 2026	Annual Report Committee Meeting •FY 2025-26 Annual Report Content Draft Review
September 17, 2026	ACAC Meeting •(If deferred) Agenda Item: FY 2026-27 Goals/Objectives Recommendation to include in FY 2025-26 Annual Report

Annual Report Planning Process and Calendar

Date	Action
October 7, 2026	Annual Report Committee Meeting •Review Design Draft (no photos)
October 15, 2026	ACAC Meeting •Briefing: FY 2025-26 Annual Report Content Draft
November 4, 2026	Annual Report Committee Meeting •2 nd Review Design Draft w/ photos
November 19, 2026	ACAC Meeting •Briefing Item: Annual Report Design Draft
December 9, 2026	Annual Report Committee Meeting •Final Review of drafted annual report including photos, copy and drafted design
December 11, 2026	Recommended Final design draft sent to ACAC for feedback via email since no December meeting
January 6, 2027	ACAC feedback on design draft due via email
January 13, 2027	Annual Report Committee Meeting •Review ACAC feedback and final recommendation of Annual Report
January 21, 2027	ACAC Meeting •Vote to recommend the annual report
January 29, 2027	Annual Report submitted to CSO/CMO/MCC



Discussion on FY 2026-27 Commission Goals/Objectives for FY 2025-26 Annual Report [Glenn Ayars, Assistant Director]

FY 2025-26 Goals and Objectives

Goal 1 - Funding Programs and Cultural Events Engagement

Attend at least one program sponsored by OAC through a funding program, Cultural center, or other cultural event at least once per quarter.

Metric: Each Commissioner provides confirmation and/or reports on an attended program or event during a Commission meeting at least once per quarter.

Goal 2 - Access to Facilities and Resources

Identify spaces and/or venues for artists and organizations across all City Council districts to maintain and expand a list of spaces across Dallas.

Metric: Each commissioner provides a minimum of one facility, venue, or space to OAC for consideration.

Goal 3 - Communication and Collaboration

Maintain regular engagement with City Council members regarding public art projects and other arts and culture events in their districts.

Metric: Meeting date/report on conversations with City Councilmember

Goal 4 - Committee Participation

Attend a standing or ad-hoc committee meeting other than those assigned, to stay engaged with all Commission activities

Metric: Number of committee meetings attended, with a minimum of one per year.

Goal 5 - Organization Liaison and Engagement

Improve communication with assigned liaison reports submitted to OAC on a quarterly basis.

Metric: Submission of four liaison reports per assigned organization through the 2025-26 fiscal year.

Briefings

- FY 2025-26 Commissioner Goals and Objectives Tracking and Reporting [Glenn Ayars, Assistant Director]
- FY 2025-26 Annual Report Planning Process and Calendar [Glenn Ayars, Assistant Director]Chair Update [Sylvia Bodell, Chair]
- Discussion on FY 2026-27 Commission Goals/Objectives for FY 2025-26 Annual Report [Glenn Ayars, Assistant Director]
- Chair Update [Sylvia Bodell, Chair]
- Staff Update [Glenn Ayars, Assistant Director]

Chair Update

Briefings

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Staff Update

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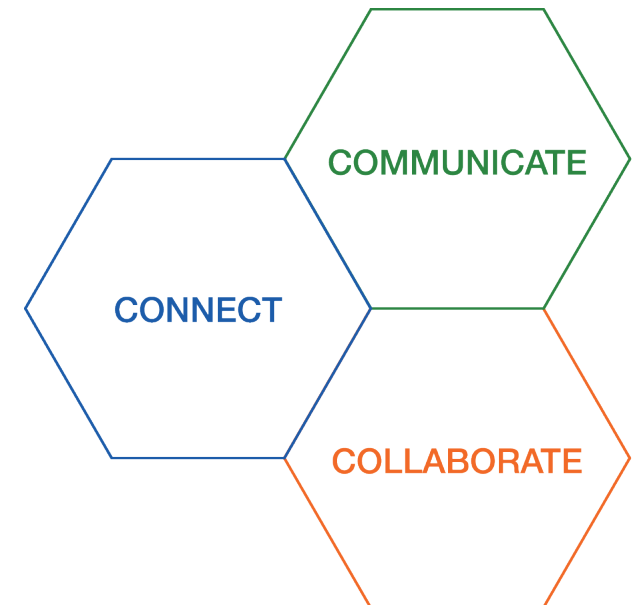
Upcoming Meetings and Events

Arts and Culture Advisory Commission, Chair David Small – (June 18, 2026)

Allocations Committee, Committee Chair Mickie Bragalone – (August 6, 2026)

Public Art Committee, Committee Chair Krista Weinstein – (August 4, 2026)

Annual Report Committee, Chair Sylvia Bodell – (August 12, 2026)





Annual Report Committee

Arts and Culture Advisory Committee

June 10, 2026

Syliva Bodell

Committee Chair
Office of Arts and Culture

Glenn Ayars

Assistant Director
Office of Arts and Culture

